1) Access SecurityBenefit.com and click on the orange login box in the upper right-hand corner of the screen.

2) A drop-down menu will appear. Click on the “Register” link.
3) Complete the Registration process. Please note fields with an * are required to be completed.
4) Upon completion of required fields, click the “Next” button.

5) Create and input a personal User ID for login.
6) Complete the required fields (fields with an *).
7) Click the “Next” button.
8) Enter Contract Number in ‘Your Contract #’ field.
9) Select the “Create Account” button.
10) If company approval is required, a message displays stating once the approval is complete (social security number and contract id correspond), you will receive an email notification as displayed directly below the website screen shot. Upon company approval, an email confirmation will be sent with the temporary password.
11) If company approval is not required, a message displays stating the following: “Your account was successfully created. You will receive an email that your account request has been submitted.

12) Within 24 hours you will receive a second email informing you that your account has been approved, along with a temporary password.

Upon logging in with your temporary password, you will be required to create a new password before viewing your account.